

Educational Service Center of Northeast Ohio
Essex Place – 6393 Oak Tree Blvd., Independence, OH 44131

MINUTES OF REGULAR MEETING – Thursday, August 25, 2022

The Pledge of Allegiance was recited, and the meeting was called to order at 8:31 a.m.

Roll Call –

Present – Christine Krol, Anthony Miceli, Carol Fortlage, George Klepacz, Frank Mahnic Jr.
Administration Present – Bob Mengerink, Jennifer Dodd, Bruce Basalla, Steve Rogaski

Public Participation – There was none.

Resolution #2022-08-01 - Approve Agenda

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, George Klepacz, Christine Krol, Anthony Miceli

Motion carried 5-0

Resolution #2022-08-02 - Accept the July 2022 Financial Statements

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio hereby accepts the Treasurer's Financial Statements as of July 31, 2022 that includes the following reports: General Fund Analysis Report, Cash Position Financial Report by Fund, and Schedule of Investments.

Motion: Frank Mahnic; seconded by George Klepacz

Ayes: Frank Mahnic, George Klepacz, Carol Fortlage, Christine Krol, Anthony Miceli

Motion carried 5-0

Resolution #2022-08-03 - Accept the July 2022 Check Register

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio hereby accepts the Check Register for the period of July 1 to July 30, 2022.

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, George Klepacz, Christine Krol, Frank Mahnic

Motion carried 5-0

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The Treasurer provided an update on Worker’s Compensation and a financial update on Connect ITC. He also commented on the contracts and personnel on the board agenda for approval and their impact on the ESCNEO general fund. Finally, he shared an update on the Emergency Assistance for Nonpublic Schools (EANS) funding and approximate total expenditures to date by the nonpublic schools.

Resolution #2022-08-04 –Approve Governing Board Policies

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio to adopt the following Governing Board Policies with revised versions:

- HR-4: Criminal Records Check
- HR-16: FMLA
- HR-23: Evaluation of Administrators
- FO-7: Inventory
- FO-12: Uniform Federal Grant and Procurement Guidance
- PR-2: Child Abuse Recognition/Prevention Training
- PR-3: Reporting of Suspected Child Abuse and Neglect
- PR-4: Restraint and Seclusion
- PR-7: Facility Safety

Motion: George Klepacz; seconded by Carol Fortlage

Ayes: George Klepacz, Carol Fortlage, Christine Krol, Frank Mahnic, Anthony Miceli

Motion carried 5-0

Resolution #2022-08-05 – Approve Reduction in Force (RIF) for Certified Employee

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of teaching (certified) staff, through the suspension of their 2022-2023 employment contract(s) for financial conditions pursuant to Section 3319.17 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than August 30, 2022.

- Ashley Thomas: ASL Interpreter, Euclid City Schools

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, George Klepacz, Christine Krol, Anthony Miceli

Motion carried 5-0

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Resolution #2022-08-06 – Approve Board Meeting Date Change – September 2022

Be It Resolved that the Educational Service Center of Northeast Ohio is canceling the regular Governing Board Meeting date of Wednesday, September 21, 2022, and a new special meeting date will be scheduled for Monday, September 19, 2022.

Motion: Anthony Miceli; seconded by George Klepacz

Ayes: Anthony Miceli, George Klepacz, Carol Fortlage, Christine Krol, Frank Mahnic

Motion carried 5-0

Resolution #2022-08.06.01 – Approve Change to Governing Board Meeting Start Time

Be It Resolved that the Educational Service Center of Northeast Ohio is changing the Governing Board Meeting start time on Monday, September 19, 2022 from 8:30 a.m. to 9:30 a.m.

Motion: Carol Fortlage; seconded by Anthony Miceli

Ayes: Carol Fortlage, Anthony Miceli, George Klepacz, Christine Krol, Frank Mahnic

Motion carried 5-0

Resolution #2022-08-07 – Approve Lease Renewal Option with General Services Administration

Be it Resolved that the Governing Board of the Educational Service Center of Northeast Ohio authorizes the Superintendent to enter into a lease renewal option with the General Services Administration for the Department of Labor that includes a three-year term with two years fixed and an 8% increase in rate from \$24.52/sf to \$26.50/sf.

Motion: Anthony Miceli; seconded by George Klepacz

Ayes: Anthony Miceli, George Klepacz, Carol Fortlage, Christine Krol, Frank Mahnic

Motion carried 5-0

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Resolution #2022-08-08 – Approve Purchase of Furniture from Inspire Workplace Interiors

Be it Resolved that the Governing Board of the Educational Service Center of Northeast Ohio authorizes the Superintendent to enter into an agreement with Inspire Workplace Interiors in an amount not to exceed \$108,892.26 in order to purchase new workstations and conference room furniture for the expansion on the 2nd and 3rd floors of Essex Place.

Motion: Frank Mahnic; seconded by Anthony Miceli

Ayes: Frank Mahnic, Anthony Miceli, Carol Fortlage, George Klepacz, Christine Krol

Motion carried 5-0

Resolution #2022-08-09 – Approve Contract with Richard L. Bowen & Associates

Be it Resolved that the Governing Board of the Educational Service Center of Northeast Ohio recognizes the receipt of a current Statement of Qualifications and authorizes the Superintendent to enter into a contract with Richard L. Bowen & Associates in an amount not to exceed \$29,700 for architectural and engineering design services to build out new meeting rooms for the expansion on the 2nd and 3rd floors of Essex Place.

Motion: George Klepacz; seconded by Carol Fortlage

Ayes: George Klepacz, Carol Fortlage, Christine Krol, Anthony Miceli

Abstention: Frank Mahnic

Motion carried 4-0

The Superintendent distributed and reviewed his 2022-2023 Goals and Objectives.

Resolution #2022-08-10 - Approve Consent Agenda

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio approves the Consent Agenda with the following items:

- a. Minutes of July 28, 2022 Regular Meeting
- b. List of Personnel Changes
- c. OSTs New Teacher Substitutes
- d. OSTs Substitute Renewals
- e. List of 2022-2023 Credentialed Evaluators

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- f. EANS Service Contract Renewals
- g. PEP Monthly Supplemental Wage List

Motion: George Klepacz; seconded by Carol Fortlage

Ayes: George Klepacz, Carol Fortlage, Christine Krol, Frank Mahnic, Anthony Miceli

Motion carried 5-0

Resolution #2022-08-11 – Approve Professional Development for Board Members

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio approves the following professional development events for board members as an approved training program for board compensation.

- Pepple & Waggoner School Law Update Seminars: September 2022

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, George Klepacz, Christine Krol, Frank Mahnic

Motion carried 5-0

Resolution #2022-08-12 - Executive Session

Be It Resolved that the Governing Board of the Educational Service Center of Northeast Ohio enters into Executive Session for the purpose of discussing: 1) employment and 2) compensation of employees of the board per ORC 121.22(G).

Time Enter: 11:01 a.m.

Time Exit: 12:15 p.m.

Motion: Frank Mahnic; seconded by George Klepacz

Ayes: Frank Mahnic, George Klepacz, Carol Fortlage, Christine Krol, Anthony Miceli

Motion carried 5-0

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Board Member Reports and Comments

Mrs. Fortlage shared that she had attended the Policy and Finance committee, from which information was presented on this board agenda. She also attended the Technology Committee and shared that Ohio Schools Council was updating their utility contracts for member schools after negotiating competitive pricing with the utility companies. She also noted that the ESC meeting and conference rooms will be updated with new technology in December. She commented on the background of Tom Schemer, the new, as-needed AV/IT staff member. Finally, she shared a couple of updates from Connect, including the replacement of the firewall, as well as the fact that Connect started as an ITC in Lakewood.

Mr. Klepacz added to the update about Tom Schemer and noted that Gary White, IT Coordinator, had recruited him through his former Baldwin-Wallace professor. He also asked how much a roof replacement would cost for Essex Place and suggested the administration investigate a green roof.

Dr. Krol noted that she had attended the Policy Committee and will be attending the Teaching and Learning Committee meeting later in the week.

Mr. Miceli reported that he had attended the Finance Committee and also asked the board about a 9:30 am start time for future board meetings.

Future Agenda Items

- Student Programs & Ohio Online Learning Program
- NCSSA Update

Adjournment - Resolution #2022-08-13 Time: 12:31 p.m.

Motion: Anthony Miceli; seconded by George Klepacz

Ayes: Anthony Miceli, George Klepacz, Carol Fortlage, Christine Krol, Frank Mahnic

Motion carried 5-0

Next Regular Board Meeting

Monday, September 19, 2022 at 9:30 a.m.

Upcoming Conferences

OSBA Capital Conference: November 13-15, 2022 (Columbus, OH)

AESA Annual Conference: November 30 – December 3, 2022 (Atlanta, GA)

NSBA Annual Conference: April 1-3, 2023 (Orlando, FL)

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Minutes submitted by Bruce Basalla, Treasurer

Minutes approved 09/19/2022

Christine A. Grol

President

[Handwritten Signature]

Treasurer